

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

MINUTES OF THE SPECIAL MEETING OF COUNCIL

Held at the Municipal Office

On Wednesday, May 20, 2009

PRESENT: Mayor Steven Harasen
Councillor Dawne Kilgour
Councillor Roger Shott
Councillor Bev Dale
Councillor James Jeffery
Councillor Maureen Schmidt
Councillor Beverly Mercer
Clerk Delma Stajkowski

Mayor Harasen called the meeting to order at 5:32 p.m.

DISCLOSURE OF CONFLICT OF INTEREST:

No disclosure was made at this time.

RESOLUTIONS:

Declaring this a Special Meeting of Council to review personnel issues

Res. No. 197-05-2009

Moved by: Maureen Schmidt

Seconded by: Dawne Kilgour

THAT this be declared a Special Meeting of Council to discuss issues relating to Public Works and to review the job descriptions for the Clerk and Treasurer.

CARRIED

DISCUSSIONS:

To adjourn to an In-Camera Session to review personnel issues

Res. No. 198-05-2009

Moved by: Maureen Schmidt

Seconded by: Roger Shott

THAT the time being 5:35 p.m., this Special Meeting of Council is adjourned to an In-Camera Meeting to discuss personnel issues.

CARRIED

Further to a previous meeting whereby a public works staff member would trap nuisance beavers on Municipal time, areas of concern were now evolving with this issue. The Operations Manager was requesting further clarification from Council on this matter.

ADJOURNMENT:

Res. No. 199-05-2009

Moved by: James Jeffery
Seconded by: Dawne Kilgour

THAT the time being 6:09 p.m., the In-Camera portion of the meeting is hereby adjourned and the Special Meeting is resumed.

CARRIED

Council directed staff to put an ad in the newsletter requesting expressions of interest to trap nuisance beavers.

The Operations Manger informed Council that he had put out tenders for a new $\frac{3}{4}$ ton diesel truck, not once but twice and did not receive any replies. There had been one in the mailbox, but the time or date could not be verified as to when it had been inserted. After some discussion, the Operations Manger was directed to forward the tender to out of town companies and to indicate that a 2008 truck would be acceptable if it met the spec's.

Council reviewed the job descriptions for the Clerk and Treasurer.

Changes noted were:

- : Title should be: Clerk-Deputy Treasurer and Treasurer-Deputy Clerk
- : Reporting Relationship for the Clerk: delete "and operate under the direct supervision and the responsibility of the Clerk" and add "Council through the Clerk"
- : Purpose of Position for Clerk: 6th point - add "the" between "as they pertain to" and "position".

Council deferred perusing the remainder of the by-law until a later date.

ADJOURNMENT:

Res. No. 200-05-2009

Moved by: Dawne Kilgour
Seconded by: Maureen Schmidt

THAT the time being 7:11 p.m., this Special Meeting of Council is hereby adjourned.

CARRIED

SPECIAL MEETING OF COUNCIL

MAYOR
Steven Harasen

Clerk
Delma Stajkowski, AMCT